

A Subsidiary of Masco Corporation

Dear Supplier:

The following pages provide routing instructions that must be adhered to when shipping inbound materials to BrassCraft Manufacturing locations. These instructions are applicable to the following destinations:

- Brownstown, MI
- Novi, MI
- Thomasville, NC
- Lancaster, TX
- Corona, CA
- Ontario, CA

Instructions that follow include:

- Freight Terms
- Mode Types
- General Guidelines for LTL and small parcel shipments
- Routing Matrix (for each individual BrassCraft destination location)

Please forward these instructions to the appropriate individuals responsible for routing / shipping BrassCraft Manufacturing orders. The current version of the inbound routing guide is also maintained on our web site at: <http://www.brasscraft.com/PDF/Inbound%20Routing%20Guide.pdf>.

We thank you for your cooperation and participation. Note: If you have any concerns about the preferred transportation routings, please contact Nick Waters, Manager of Transportation, at nwaters@brasscrafthq.com.

Freight Terms

Unless otherwise specifically stated in writing, the freight terms for all shipments to any BrassCraft locations are to be FOB Origin, Freight Collect.

Prepaid & add freight charges will not be permitted or paid on a supplier's invoice without written advance authorization. COD freight charges are not accepted.

Use of premium transportation must be approved by BrassCraft Manufacturing transportation department at (248) 374-3778 or (248) 374-3929.

BrassCraft Manufacturing further reserves the right to debit the supplier for all additional freight charges and administration charges incurred resulting from the supplier failing to comply with the routing guidelines.

Mode Types:

- **Small Parcel : Ship via UPS.** Less than 125 pounds per single shipment, up to 10 packages
- **LTL (Less Than Truckload):** 125 lbs. – 12,000 lbs. per single shipment, more than 10 packages
- **TL (Truckload):** Exceeds 12,000 lbs. If the shipment exceeds 12,000 lbs please call the BrassCraft Manufacturing transportation department at (248) 374-3778 or (248) 374-3929 to make arrangements.

General Guidelines for LTL and small parcel shipments

SMALL PARCEL Shipments

Preferred Small parcel carrier – Ship via UPS

SHIPMENT SIZE REQUIREMENTS: Small Parcel multi piece shipments must have a combined weight of 125 pounds or less, and contain no more than 10 packages total for one purchase order number.

Wherever possible, please band together or re-pack items into a master pack carton to reduce the # of cartons being shipped to result in the lowest possible transportation cost.

PARCEL SOFTWARE FIELD INSTRUCTIONS – Use when shipping small parcel, using BrassCraft’s Third Party billing number.

When using UPS software:

- o BrassCraft **Purchase Order number must be entered** in Reference Field 1 – for each package shipped
- o **Declared value/insurance - DO NOT** insure packages or enter a declared value as it results in additional shipping charges.

LTL Shipments

LTL (Less Than Truckload): Exceeds small package requirements listed above, 125 lbs. – 12,000 lbs., or more than 10 packages per single shipment.

Use only the approved LTL carrier per the attached matrix provided based on your shipping origin and BrassCraft destination location.

<u>LTL Carrier</u>	<u>Customer service</u>	<u>Web address</u>
Central Freight	800-782-5036	http://www.centralfreight.com/portal/
Con-Way Freight	800-755-2728	http://www.con-way.com
FedEx Freight	866-393-4585	http://fedex.com/us/freight/main/
FedEx National	800-274-9099	http://fedex.com/us/national/main/
SAIA	800-765-7242	http://www.saia.com
Southeastern Freight	800-637-7335	http://www.sefl.com

Freight Classification: For LTL shipments, a proper freight description, classification and freight class **must** be supplied on your bill of lading. The freight classification should reflect the National Motor Freight Classification (NMFC) number (website is <http://www.nmfta.org/> or contact your local LTL carrier for more information). This is very important as the freight rates are determined based on the classification and freight class provided on your bill of lading.

Thank you for your cooperation,

Nick Waters
Manager of Logistics Services

Routing Instructions

Destination: Brownstown, MI (48193)



Contact our Transportation Department at (248) 374-3778 or (248) 374-3929 for routing of the following:

- Any shipment weighing more than 12,000 pounds (this can be considered a truckload)

Small Parcels:

Shipments less than 125 pounds must ship via UPS Collect:

Please send email to: deurich@brasscrafthq.com to request UPS account no. (*Purchase Order # must be placed in the UPS reference field.*)

Less than Truck Load (LTL) Routings:	Origin State	Preferred Carrier
	AL	FedEx Freight
	AR	FedEx Freight
	AZ	FedEx National
	CA	FedEx National
	CO	FedEx National
	CT	Con-Way Freight
	DC	Con-Way Freight
	DE	Con-Way Freight
	FL	FedEx Freight
	GA	FedEx Freight
	IA	Con-Way Freight
	ID	FedEx National
	IL	Con-Way Freight
	IN	Con-Way Freight
	KS	Con-Way Freight
	KY	Con-Way Freight
	LA	FedEx Freight
	MA	Con-Way Freight
	MD	Con-Way Freight
	ME	Con-Way Freight
	MI	Con-Way Freight
	MN	Con-Way Freight
	MO	Con-Way Freight
	MS	FedEx Freight
	MT	FedEx National
	NC	FedEx Freight
	ND	Con-Way Freight
	NE	Con-Way Freight
	NH	Con-Way Freight
	NJ	Con-Way Freight
	NM	FedEx National
	NV	FedEx National
	NY	Con-Way Freight
	OH	Con-Way Freight
	OK	FedEx Freight
	OR	FedEx National
	PA	Con-Way Freight
	RI	Con-Way Freight
	SC	FedEx Freight
	SD	Con-Way Freight
	TN	FedEx Freight
	TX	FedEx Freight
	UT	FedEx National
	VA	Con-Way Freight
	VT	Con-Way Freight
	WA	FedEx National
	WI	Con-Way Freight
	WV	Con-Way Freight
	WY	FedEx National

Routing Instructions

Destination: Novi, MI (48375)

Contact our Transportation Department at (248) 374-3778 or (248) 374-3929 for routing of the following:

- Any shipment weighing more than 12,000 pounds (this can be considered a truckload)



Small Parcels:

Shipments less than 125 pounds must ship via UPS Collect:

Please send email to: deurich@brasscrafthq.com to request UPS account no. *(Purchase Order # must be placed in the UPS reference field.)*

Less than Truck Load (LTL) Routings:	Origin State	Preferred Carrier
	AL	FedEx Freight
	AR	FedEx Freight
	AZ	FedEx National
	CA	FedEx National
	CO	FedEx National
	CT	Con-Way Freight
	DC	Con-Way Freight
	DE	Con-Way Freight
	FL	FedEx Freight
	GA	FedEx Freight
	IA	Con-Way Freight
	ID	FedEx National
	IL	Con-Way Freight
	IN	Con-Way Freight
	KS	Con-Way Freight
	KY	Con-Way Freight
	LA	FedEx Freight
	MA	Con-Way Freight
	MD	Con-Way Freight
	ME	Con-Way Freight
	MI	Con-Way Freight
	MN	Con-Way Freight
	MO	Con-Way Freight
	MS	FedEx Freight
	MT	FedEx National
	NC	FedEx Freight
	ND	Con-Way Freight
	NE	Con-Way Freight
	NH	Con-Way Freight
	NJ	Con-Way Freight
	NM	FedEx National
	NV	FedEx National
	NY	Con-Way Freight
	OH	Con-Way Freight
	OK	FedEx Freight
	OR	FedEx National
	PA	Con-Way Freight
	RI	Con-Way Freight
	SC	FedEx Freight
	SD	Con-Way Freight
	TN	FedEx Freight
	TX	Con-Way Freight
	UT	FedEx National
	VA	Con-Way Freight
	VT	Con-Way Freight
	WA	FedEx National
	WI	Con-Way Freight
	WV	Con-Way Freight
	WY	FedEx National

Routing Instructions

Destination: Thomasville, NC (27360)

Contact our Transportation Department at (248) 374-3778 or (248) 374-3929 for routing of the following:

- Any shipment weighing more than 12,000 pounds (this can be considered a truckload)



Small Parcels:

Shipments less than 125 pounds must ship via UPS Collect:

Please send email to: deurich@brasscrafthq.com to request UPS account no. (*Purchase Order # must be placed in the UPS reference field.*)

Less than Truck Load (LTL) Routings:	Origin State	Preferred Carrier
	AL	Southeastern
	AR	Southeastern
	AZ	SAIA
	CA	FedEx National
	CO	SAIA
	CT	FedEx Freight
	DC	FedEx Freight
	DE	FedEx Freight
	FL	Southeastern
	GA	Southeastern
	IA	FedEx Freight
	ID	FedEx National
	IL	FedEx Freight
	IN	FedEx Freight
	KS	FedEx Freight
	KY	FedEx Freight
	LA	Southeastern
	MA	FedEx Freight
	MD	FedEx Freight
	ME	Con-Way Freight
	MI	Con-Way Freight
	MN	FedEx Freight
	MO	FedEx Freight
	MS	Southeastern
	MT	FedEx National
	NC	Southeastern
	ND	FedEx National
	NE	FedEx Freight
	NH	FedEx Freight
	NJ	FedEx Freight
	NM	SAIA
	NV	SAIA
	NY	FedEx Freight
	OH	FedEx Freight
	OK	Southeastern
	OR	SAIA
	PA	FedEx Freight
	RI	FedEx Freight
	SC	Southeastern
	SD	FedEx Freight
	TN	Southeastern
	TX	Southeastern
	UT	FedEx National
	VA	Southeastern
	VT	FedEx Freight
	WA	SAIA
	WI	FedEx Freight
	WV	FedEx Freight
	WY	FedEx National

Routing Instructions

Destination: Lancaster, TX (75146)

Contact our Transportation Department at (248) 374-3778 or (248) 374-3929 for routing of the following:

- Any shipment weighing more than 12,000 pounds (this can be considered a truckload)



Small Parcels:

Shipments less than 125 pounds must ship via UPS Collect:

Please send email to: deurich@brasscrafthq.com to request UPS account no. (*Purchase Order # must be placed in the UPS reference field.*)

Less than Truck Load (LTL) Routings:	Origin State	Preferred Carrier
	AL	Southeastern
	AR	Southeastern
	AZ	Central Freight
	CA	Central Freight
	CO	SAIA
	CT	FedEx National
	DC	FedEx Freight
	DE	FedEx National
	FL	Southeastern
	GA	Southeastern
	IA	FedEx Freight
	ID	FedEx National
	IL	FedEx Freight
	IN	FedEx Freight
	KS	FedEx Freight
	KY	FedEx Freight
	LA	Southeastern
	MA	FedEx National
	MD	FedEx Freight
	ME	FedEx National
	MI	Con-Way Freight
	MN	FedEx Freight
	MO	FedEx Freight
	MS	Southeastern
	MT	FedEx National
	NC	Southeastern
	ND	FedEx Freight
	NE	FedEx Freight
	NH	FedEx National
	NJ	FedEx National
	NM	Central Freight
	NV	Central Freight
	NY	FedEx National
	OH	FedEx Freight
	OK	Southeastern
	OR	SAIA
	PA	FedEx Freight
	RI	FedEx National
	SC	Southeastern
	SD	FedEx Freight
	TN	Southeastern
	TX	Southeastern
	UT	FedEx National
	VA	Southeastern
	VT	FedEx Freight
	WA	SAIA
	WI	FedEx Freight
	WV	FedEx Freight
	WY	FedEx Freight

Routing Instructions

Destination: Corona, CA (92880)

Contact our Transportation Department at (248) 374-3778 or (248) 374-3929 for routing of the following:

- Any shipment weighing more than 12,000 pounds (this can be considered a truckload)



Small Parcels:

Shipments less than 125 pounds must ship via UPS Collect:

Please send email to: deurich@brasscrafthq.com to request UPS account no. (*Purchase Order # must be placed in the UPS reference field.*)

Less than Truck Load (LTL) Routings:	Origin State	Preferred Carrier
	AL	SAIA
	AR	SAIA
	AZ	Central Freight
	CA	Central Freight
	CO	SAIA
	CT	FedEx National
	DC	FedEx National
	DE	FedEx National
	FL	SAIA
	GA	SAIA
	IA	FedEx National
	ID	FedEx Freight
	IL	SAIA
	IN	SAIA
	KS	FedEx National
	KY	SAIA
	LA	SAIA
	MA	FedEx National
	MD	FedEx National
	ME	FedEx National
	MI	SAIA
	MN	FedEx National
	MO	FedEx National
	MS	SAIA
	MT	FedEx Freight
	NC	SAIA
	ND	FedEx National
	NE	FedEx National
	NH	FedEx National
	NJ	FedEx National
	NM	Central Freight
	NV	Central Freight
	NY	FedEx National
	OH	SAIA
	OK	SAIA
	OR	SAIA
	PA	FedEx National
	RI	FedEx National
	SC	SAIA
	SD	FedEx National
	TN	SAIA
	TX	Central Freight
	UT	FedEx Freight
	VA	FedEx National
	VT	FedEx National
	WA	SAIA
	WI	SAIA
	WV	FedEx National
	WY	FedEx Freight

Routing Instructions

Destination: Ontario, CA (91761)

Contact our Transportation Department at (248) 374-3778 or (248) 374-3929 for routing of the following:

- Any shipment weighing more than 12,000 pounds (this can be considered a truckload)



Small Parcels:

Shipments less than 125 pounds must ship via UPS Collect:

Please send email to: deurich@brasscrafthq.com to request UPS account no. (*Purchase Order # must be placed in the UPS reference field.*)

Less than Truck Load (LTL) Routings:	Origin State	Preferred Carrier
	AL	SAIA
	AR	SAIA
	AZ	Central Freight
	CA	Central Freight
	CO	SAIA
	CT	FedEx National
	DC	FedEx National
	DE	FedEx National
	FL	SAIA
	GA	SAIA
	IA	FedEx National
	ID	FedEx Freight
	IL	SAIA
	IN	SAIA
	KS	FedEx National
	KY	SAIA
	LA	SAIA
	MA	FedEx National
	MD	FedEx National
	ME	FedEx National
	MI	SAIA
	MN	FedEx National
	MO	FedEx National
	MS	SAIA
	MT	FedEx Freight
	NC	SAIA
	ND	FedEx National
	NE	FedEx National
	NH	FedEx National
	NJ	FedEx National
	NM	Central Freight
	NV	Central Freight
	NY	FedEx National
	OH	SAIA
	OK	SAIA
	OR	SAIA
	PA	FedEx National
	RI	FedEx National
	SC	SAIA
	SD	FedEx National
	TN	SAIA
	TX	Central Freight
	UT	FedEx Freight
	VA	FedEx National
	VT	FedEx National
	WA	SAIA
	WI	SAIA
	WV	FedEx National
	WY	FedEx Freight